Dacia Sandero

Code of conduct

KF5012 Software Engineering Practice

Computer Science with Artificial Intelligence

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## 1.0 Introduction

As a team that works towards completion of the assignment for KL5012 Software Engineering practice, all of its members should abide to the standards settled by the module and Northumbria University. All of the following professional standards have been settled towards creating a better working environment. Non-compliance might only attract additional observations during the feedback at the end of the project and severe breaches will be discussed with the module tutor.

## 1.1 The name “Dacia Sandero”

The team name of “Dacia Sandero” has been set up by the Project Manager and agreed with by all of its members. The name is of a satirical nature and should only be interpreted in such regard. The origin of the name can be found during an episode of Top Gear in Season 14 Episode 1 and as a recurring joke throughout the series.

## 2.0 Member relations and communication

Members of “Dacia Sandero” should use a mix of online and in-person communication methods to stay on course with the project. All messages should be friendly and addressed in a professional manner. Under no circumstance should there be any discriminatory behaviour, toxicity or inequality in speech.

As of the new situation created by the Covid-19 pandemic, all group discussion will be delivered online. The choice of platform and nature of communication will be made to accommodate the needs of every member of the team, among the likes yet not limited to Facebook Messenger and Discord.

## 3.0 Work standards and professionalism

All work submitted by members of Dacia Sandero should be either their original contribution or a properly referenced piece. As such, all materials submitted on behalf of the team should respect the Academic Excellence Guidelines.

## 3.1 Duties and team responsibilities

Team members should be focused on the aim of the project, fulfil their responsibilities and missions on time, ensure the highest quality of work, collaborate and keep good contact with the rest of the team. While it is not a responsibility for a member to work on other missions than the ones assigned to them, an act of camaraderie can aid the good development of the team.

## 3.2 Misconduct and penalties

Acts of academic and professionalism misconduct will be penalised according to the University guidelines, after discussion in the group. Serious cases should be reported in the final document and to the appropriate course professor.